

ALCUIN COLLEGE POLICY: GRADUATION PROGRAM G10 – 12 OPTIONAL CREDITS

(Reviewed August 2024)

Equivalency

Students are required to provide documented evidence of prior learning in the target course. This is usually in the form of a report card, with a detailed course description. The Head of School determines if there is at least an 80% match to the prescribed learning outcomes of the Ministry course. If further information is required, an interview is held with the student. If equivalency is met, a course percentage is assigned where possible or transfer standing is granted.

Challenge

Students who wish to challenge a course are first required to speak with the relevant subject specialist teacher. The teacher provides a course outline and sets a schedule by which the student is to demonstrate and provide evidence of their learning. A test or some form of formal assessment is required. The teacher then provides a percentage to the Head of School.

Independent Directed Studies (IDS)

With the prior approval of the Head of School, students may complete a course by IDS. They are assigned to the supervision of a teacher. Students work independently and seek guidance as required. Some form of formal assessment is required. The supervising teacher determines a percentage grade for the student, which is then provided to the Head of School.

External Credentials

Students must provide formal evidence of external credentials to the Head of School. A photocopy is taken and added to the student's file. Credit may only be granted for courses approved by the Ministry of Education.

Distributed Learning

Students must first obtain approval from the Head of School before registering for a distributed learning (DL) course. Time is provided in the student's schedule for him/her to work on the DL course.

Dual Credit

While Alcuin College does not currently offer any dual credit courses, students are supported in their schedule if they choose to enrol in these courses through public school district academies. Students and families must discuss their enrolment in these programs with the Head of School to ensure that dual credit courses can be accommodated in the student's schedule along with the required courses for the grade.